**2015 Special Achievement Awards Nomination Form**

**Use this form for submitting nominations for all Region 6 awards categories below.**

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| **CONTACT INFORMATION**  **(Information in this section used only for awards process – not distributed outside IEEE awards process)** |
| **Area Awards Chair Name:** |
| **Area Awards Chair Email:** |
| **Section Awards Chair Name:** |
| **Section Awards Chair Email:** |
| **Nominator (your) name and IEEE Number and Level (Member/Senior/Fellow):** |
| **Nominator Email**: |
| **Nominator’s phone numbers:** |
| **If Organization Award - Name of Section, Chapter, or Student Branch (and Point of Contact (POC) such as student advisor or chapter chair:** |
| **If Individual Award - Nominee Name and Level (Member/Senior/Fellow):** |
| **Nominee’s IEEE membership number if your nomination is for an individual**  (not needed if nominating a chapter or a branch): |
| **Work Phone of Nominee or POC (required)**: |
| **Home Phone of Nominee or POC (required)**: |
| **Cell Phone of Nominee or POC (required)**: |
| **EMAIL address of Nominee or POC (required)**: |

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| **Award for which the nominee should be considered (may select more than one)**:  \_\_\_ Outstanding Engineer  \_\_\_ Outstanding Leadership and Professional Service  \_\_\_ Outstanding Large Section (501+ Active IEEE Members as of Feb. 28, 2015)  \_\_\_ Outstanding Small Section (<501 Active IEEE Members as of Feb. 28, 2015)  \_\_\_ Outstanding Large Student Branch (26+ Active IEEE Members as of Feb. 28, 2015)  \_\_\_ Outstanding Small Student Branch (<26 Active IEEE Members as of Feb. 28, 2015)  \_\_\_ Outstanding Educator  \_\_\_ Outstanding Chapter  \_\_\_ Outstanding Engineering Manager  \_\_\_ Outstanding Pre-University Public or Private School (please circle one)  \_\_\_ Directors Special Awards Program – Director’s Special Award  \_\_\_ Directors Special Awards Program – Outstanding Large and Small Company Awards  \_\_\_ Support of Engineering Community  \_\_\_ Support of the Community or Community Relations  \_\_\_ Support of Humanitarian Activities |
| **State why the Nominee/Chapter/Student Branch deserves recognition, keeping in mind the purpose of the award and the individual’s / group’s accomplishments. (type as much as you need in this box – use attachments if needed\*\*)**: |
| **What IEEE positions and other responsibilities has the nominee had in the last five+ years that relate to this nomination? (use attachments if needed\*\*)**: |
| **What specific significant or distinguished contributions or achievements made you decide to submit this nomination? (attachments if needed\*\*)** |
| **Citation: Should be no more than 50 words and start with “For ...” Summarize the significance of the awardees accomplishments that resulted in being the award recipient.** |
| **If the nomination is for an individual, you must obtain a biography, CV and/or résumé \*\*.** |

**Submit all completed forms and additional pages only as .doc or .docx**

**no PDF\*** **to the Section Awards Chair (or Section Chair if there is no Awards Chair) in your Section.**

**If you are submitting for multiple awards, a unique package per award must be submitted.**

**Each package must be a single Word file. All attachments must be included in the Word document.**

**\* No PDF is required because it is often necessary to add information and re-format nomination package for the Area/R6 submission**

**\*\* Region 6 Awards will remove the contact information before distribution (page one of this form) – any other information in this form or attached is assumed to be appropriate to retain, distribute, post on websites, etc. It is the responsibility of the nominator and nominee to remove/not provide any private information in any attachment, Bio, CV, résumé, or in the award nomination package.**

**Hint: Winning submissions usually have extensive content and/or additional pages which are included in the Word document.**