

IEEE Region 6 Southwest Area Spring Meeting and Student Congress

May 11-12, 2013, San Diego on UCSD Campus

Logistic Arrangements and Meeting Agenda

Rev. 01, 4/17/2013

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1. Meeting RSVP

All attendees should RSVP online by the registration deadline (extended to **April 30, 2013**). The online form is at:

https://docs.google.com/forms/d/1yzjI2dWwu_IWouE7DLmIeYKCiYqsKJEKEg-YpX0t1XE/viewform

If you have problems RSVP online, or need to make modifications to an existing RSVP. Please contact Dr. Xun Luo (xun.luo@ieee.org) or Keith Moore (keith.moore@ieee.org).

2. Lodging

SWA will sponsor region officers, area officers, section officers (excluding San Diego section), student branch advisors and officers, as well as Micromouse competition and paper competition attendees for up to two nights stay.

The hotel will be Sheraton La Jolla:

Sheraton La Jolla Hotel

Phone: [\(858\) 453-5500](tel:(858)453-5500)

<http://www.starwoodhotels.com/sheraton/property/overview/index.html?propertyID=1959>

Please **DO NOT** make your own hotel reservation. SWA will book the hotel rooms directly based on RSVP information. So make sure to RSVP before the registration deadline. If you have special reason to make arrangements otherwise, please contact Keith Moore (keith.moore@ieee.org) before the registration deadline for approval.

3. Travel

You need to book your airline ticket out of pocket, and then submit expense report to Russell Kinner (rkinner@ssoe.com) after the meeting for reimbursement.

4. Friday Night Dinner

A dinner will be held at the Rock Bottom Restaurant La Jolla on Friday, May 10, 2013.

Rock Bottom Restaurant La Jolla
8980 Villa La Jolla Dr La Jolla, CA 92037
(858) 450-9277

All meeting attendees are welcome to the dinner. No RSVP required.

5. Micromouse Competition

At this meeting the SWA Micromouse competition will be held in conjunction with the California Micromouse Competition on Sunday May 12, 2013. Visit CAMM website for more information:

<http://ieee.ucsd.edu/micromouse/>

Please contact Daniel Shipps (danshipps@gmail.com) for CAMM registration, and copying Dr. Xun Luo (xun.luo@ieee.org).

6. Student Paper Competition

There will be a student paper competition held on Saturday May 11, 2012. Please read the attached competition guidelines. Please send your paper to Dr. Charles Tu (ctu@ucsd.edu), and copying Dr. Xun Luo (xun.luo@ieee.org). The deadline for paper registration is **May 1, 2013**.

7. Meeting Agenda

Saturday May 11, 2013		
Venue: Henry Booker conference room, EBU-1 building #2512		
7:00 – 8:30	Breakfast (at hotel)	
9:00 – 9:30	Sign in	
9:30 – 9:45	Welcome remarks	Dr. Charles Tu (UCSD), Steve Smiley (San Diego Section), Dr. Xun Luo (SWA Secretary and SAC)
9:45 – 10:00	Opening and introductions	Keith Moore, all
10:00 – 10:45	Region 6 director presentation	Russell Kinner (on behalf of Mike Andrews)
12:00 – 13:00	Lunch (catered)	

13:00 – 14:00	Student paper competition	Dr. Charles Tu
14:00 – 15:00	Student branch leaders training	Dr. Xun Luo
15:00 – 17:00	Tour of San Diego Supercomputing Center	Lawrence Hamerman
17:00	Saturday program finishes, SWA meeting adjourn	Keith Moore

Saturday May 12, 2013 Qualcomm conference room, EBU-1 building 1 st floor and lobby		
7:00 – 17:00	SWA Micromouse competition CAMM (joint)	All SWA meeting attendees are welcome to stay and watch. Meals will be on your own as part of the ER submission.